

# *Application Format*

The research proposal should not exceed five (5) double-spaced pages. The outline that follows specifies the information that should be included in the proposal (A-H). The name (s) and locations should appear on the cover sheet only as proposals will be reviewed blind.

**A. AIMS:** Make a concise statement of the aims of the proposal.

**B. BACKGROUND AND SIGNIFICANCE:** Give a brief background for the problem that will enable the reviewer to place the proposal within the context of what is presently known about the problem. Explain the importance you expect the results to have. Cite published work of others.

**C. PROJECT PLAN:** Explain the detailed procedures you will use to achieve your aims, including a time line.

**D. EVALUATION:** Detail plans to evaluate the results of the project and the goals that are met; include a copy of any tool you use, if applicable.

**E. FACILITIES:** Describe existing facilities and equipment at your disposal that will help in carrying out this project.

**F. OTHER FINANCIAL SUPPORT:** Itemize support you have for this research/project already or plan to receive in the future from all sources, including salary.

**G. BUDGET:** Include itemized budget detailing specific items and justifying their need.

**H. RESUME:** Attach current resume for all applicants (not included in five page limit). Three typed copies of the proposal should be sent to Cheri Barber. Contact Cheri at [Barber@padelvalnapn.org](mailto:Barber@padelvalnapn.org) for her address.